

# Confidential Credit Application Form



## Customer Reference

\*Your Name: \_\_\_\_\_

\*Title: \_\_\_\_\_

\*E-mail: \_\_\_\_\_

\*Phone: \_\_\_\_\_

## Application Type

\*Net term: ☐ NET 15 ☐ NET 30 ☐ NET 45 ☐ Other \_\_\_\_\_

\*Amount: \_\_\_\_\_

\*Currency: ☐ USD ☐ CAD ☐ MXN ☐ EUR ☐ GBP ☐ Other \_\_\_\_\_

## Business Information

\*Company Name: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*Phone: \_\_\_\_\_

\*City: \_\_\_\_\_

State/Province: \_\_\_\_\_

\*Country: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_

\*Length of Time at Current Address: Years \_\_\_\_ Months \_\_\_\_

## Shipping Information

☐ Same as Business

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

## Billing Information

☐ Same as Business ☐ Same as Shipping

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

## Bank Reference

A Bank Reference Letter will be requested. To speed up application process, please attach one now.

Bank Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Account Number: \_\_\_\_\_

## Trade References

Please provide us at least three (3) other companies with whom your business has established credit and from whom you have purchased in the last three (3) months.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Comments: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

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Comments: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Country: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Comments: \_\_\_\_\_

## Sharing Shipping News

Colleague's Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Colleague's Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Colleague's Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

[Note: Shipping notice will be sent to the email placing the order by default and the email entered.]

## Terms and Conditions

1. All the credit orders must be paid in full before the due date.
2. If the purchaser (hereby refers to the company listed in the "business information", the same below) has a reason of force majeure and has informed NADDOD in written notice before the due date, the payment can be deferred to 15 calendar days after the due date.
3. If the purchaser fails to make any payment within 15 calendar days after due date without prejudice to any other right or remedy available to the NADDOD, NADDOD shall limit the purchaser's credit and be entitled to charge purchaser interest at the rate of one percent (1%) of the overdue payment per month until payment in full is made (any partial month will be treated as a full month for the purpose of calculating interest).
4. After the purchaser receives the goods, if an after-sales issue is caused by NADDOD, the purchaser is allowed to suspend the payment until the purchaser receives the repaired or replaced product. However, if the after-sales issue is caused by the purchaser, the purchaser cannot refuse to pay for the order.
5. If a credit order is to be canceled, please inform your account manager in advance in written notice. NADDOD will review, give you feedback, and instruct you on the cancellation process. If the order cancellation is caused by NADDOD (for example defect or wrong products received), the purchaser is allowed to cancel the order. If the order cancellation is caused by the purchaser, and the purchaser has not formally stated and negotiated with NADDOD in advance, the order cannot be canceled.
6. By submitting this application, you authorize NADDOD to make inquiries into the banking and business trade references that you have provided.
7. All information provided by purchaser under this agreement is confidential and proprietary to the purchaser, NADDOD shall not disclose or make public any information to a third party unless the disclosure, publicity and application of the confidential information is approved by the purchaser in writing by certified email.
8. To the extent that you have any controversies or disputes, please send emails to your account manager in NADDOD.

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- ☐ \*I have read and agree to your terms and conditions.
- ☐ \*I hereby certify that above all information contained is complete and accurate. All information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended.
- ☐ \*I am authorized to sign this application on behalf of company/organization/institution listed above.

## Company Representative

Printed Name: _____	*Signature: _____
*Title: _____	*E-mail: _____
*Date: _____	*Stamp: _____

PLEASE COMPLETE THIS FORM AND RETURN TO NADDOD  
WITH AN AUTHORIZED SIGNATURE